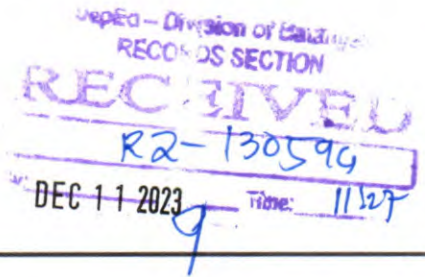




Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS




December 11, 2023

DIVISION MEMORANDUM
No. 435, s. 2023

WORKSHOP ON THE PREPARATION OF FY 2023 DIVISION ANNUAL ACCOMPLISHMENT REPORT

TO: Assistant Schools Division Superintendents
Chief- Curriculum Implementation Division (CID)
Chief – Schools Governance and Operations Division (SGOD)
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
All Others Concerned

1. Regional Memorandum No. 719 s. 2023, "Preparation of CY 2023 SDO Annual Accomplishment Report" provides guidelines and standard templates to be used in the preparation of FY 2023 SDO annual accomplishment report.
2. Relative to this, Schools Division of Batangas through the Schools Governance and Operations Division will conduct a Workshop on the Preparation of FY 2023 Division Annual Accomplishment Report on December 18-20, 2023 to be held at BSA Twin Towers, Julia Vargas corner Bank Drive, Ortigas Center, Mandaluyong City, Metro Manila.
3. Participants to this activity is listed in Enclosure 1. They are expected to be at the venue at exactly 9 o'clock in the morning of Day 1 (December 18, 2023).
4. Participants are also advised to bring laptop and extension cord to be used during the workshop.
5. This memorandum shall serve as Travel Order of the participants.
6. Expenses relative to the conduct of this activity shall be charged against Division MOOE funds subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination and compliance of this memorandum is earnestly desired.


MARITES A. IBAÑEZ, CESO V
Schools Division Superintendent 



Republic of the Philippines
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REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

Enclosure 1

**WORKSHOP ON THE PREPARATION OF FY 2023 DIVISION ANNUAL
ACCOMPLISHMENT REPORT**
December 18-20, 2023

**VENUE: BSA Twin Towers, Julia Vargas corner Bank Drive, Ortigas
Center, Mandaluyong City, Metro Manila.**

LIST OF PARTICIPANTS

No.	NAME	DESIGNATION
1	David M. Nuay	Chief EPS, CID
2	Mario B. Maramot	OIC Chief EPS, SGOD
3	Elizabeth R. Tolentino	Education Program Supervisor I
4	Michael B. Ularte	Education Program Supervisor I
5	Marian L. Arias	Education Program Supervisor I
6	Cora V. Samson	Senior Education Program Specialist
7	Rodrigo S. Castillo	Senior Education Program Specialist
8	Lou C. Panaligan	Administrative Officer V
9	Joemar Perez	Admin. Officer II / OIC – AO IV
10	Avelino B. Mortel	Public Schools District Supervisor
11	Agrifina A. Dirain	Public Schools District Supervisor
12	Ginalyn U. Macaraig	Public Schools District Supervisor
13	Rundolph Abanto	Principal II
14	Donna Susana A. Godoy	Principal I
15	Eleazar Magsino	Principal II
16	Julius Villavicencio	Principal IV
17	Rosemarie A. Encarnacion	Education Program Specialist II – ALS
18	Elizalde Piol	Master Teacher II / Division Information Officer